

# CENTRAL SCHOOL



## Te Kura Waenga O Ngamotu

### NAG 5 - SWIMMING POOL POLICY

#### PURPOSE

Central School has a swimming pool on site. This is used for teaching swimming as a part of the Physical Education and Sport programmes.

#### POLICY

1. The Board requires the school to provide a programme of swimming instruction in a safe environment.
2. The pool and environs will comply with legislation and guidelines.
3. Risk Management Analysis systems will be applied for the use of off-site pools.

#### GUIDELINES

Swimming Safety is achieved by:

1. The pool gate uses a self-closing mechanism specifically designed to prevent access by children. Entry to, and exit from, the pool is supervised by an adult.
2. The school pool environs will comply at all times with the particular requirements governing pool fencing. Before the pool is filled each summer and at the start of each summer term following a break, the school pool fencing and self-closing mechanisms will be checked. When the pool is not in use the pool gates will be locked and the keys kept in a secure facility.
3. All pool chemicals should be securely stored away from the swimming pool and changing rooms in a securely locked and approved facility. Pool chemicals must be stored and disposed of in accordance with manufacturer's instructions. Material Safety Data Sheets (MSDS) must be stored with the chemical.
4. Pool equipment must not be stored in the same area as the pool chemicals, as this may enable school children to access hazardous and dangerous chemicals. A Safety Notice (NZS 5826) will be displayed in the chemical shed.
5. The quality of the pool water should fulfil the requirements of the New Zealand standard NZS5826.

6. The caretaker is responsible for the pool complex and will have adequate training to Unit Standard 20046 to ensure competence in maintaining hygienic pool water quality and safe handling of chemicals.
7. Results of pool testing and pool treatments will be logged daily during the time the pool is open for use. If the pool does not meet the hygiene standards it must be closed until this is rectified.
8. Teachers in charge of class lessons will have a current first aid certificate.
9. School staff are directly responsible for the behaviour of students while in the pool enclosure.
10. During any session when the pool is in use there shall be one non swimming person designated as the swimming pool supervisor who will supervise the pool at all times. This supervision level shall apply to the swimming pool supervisor's line of sight. Swimming supervisors and key holders must have been provided copies of both this policy and the *Swimming Pool Code of Practice*.
11. Teachers have the right to decline to supervise swimming.
12. A high standard of hygiene will be maintained in changing rooms and toilets associated with the pool complex.
13. All reasonable care will be taken to prevent students from prolonged exposure to cold and sun while using the pool.
14. A copy of the policy and *Swimming Pool Code of Practice* will be displayed on the outside of the pool changing sheds at all times when the pool is in use. All teaching staff and the caretaker will be provided with a copy of the policy and *Swimming Pool Code of Practice* each swimming season.
15. A first-aid kit is available in the equipment shed at the pool. The key to the shed padlock is attached to the pool key ring. The nearest landline phone is in Te Whare Matu or the office.
16. Each Year 1-3 class will have a minimum of two adults present when the pool is in use. Teachers of classes with Year 4- 6 may request the attendance of another adult should any concern for child safety be recognised or should a teacher not feel confident of their responsibility.
17. There is a maximum of 45 people swimming at any one time.
18. The school pool is only available for school use. Any exceptions must be first approved by the Board of Trustees.

## References

Current Fencing of Swimming Pools Act, Building Code Regulations, the Ministry of Education's Swimming Pool Policy, Health and Safety at Work Act.

The current minimum requirement NZS and Unit Standards for managing a swimming pool and the training of staff.

Note: References in this Policy to NZS and Unit Standards are current as at the date of this Policy. Compliance shall at all times be required to the latest applicable standards.