

CENTRAL SCHOOL

Te Kura Waenga O Ngamotu



NAG 2 – SELF REVIEW AND DOCUMENTATION POLICY

PURPOSE

Central School is required under the National Administration Guidelines to review its own performance in implementing the National Education Guidelines. Reviews should be seen as part of the whole assessment and evaluation procedure and aim to improve both the quality of teaching and learning.

Transparent and clearly defined policies and documentation should be adopted to inform staff, parents and the school community, provide consistency in decision-making, planning and practice and reflect the strategic development of the school.

POLICY

1. To fulfil the National Administration Guidelines and the National Education Guidelines.
2. To promote the development of quality learning programmes for children.
3. To provide a focus for on-going school development.
4. To provide a framework for effective professional leadership.
5. To recognise strengths and areas for future growth.



6. Self-review will consider:
 - a. Policies and procedures;
 - b. The Charter;
 - c. The Strategic Plan;
 - d. The Annual Plan;
 - e. Student achievement; and
 - f. Curriculum review

GUIDELINES

1. Self-review is an ongoing process and will be planned and timetabled.
2. The Board will review the Charter and Strategic Plan every 3 years.
3. The Board will prepare an Annual Report for the Ministry.
4. Student achievement will be reviewed in accordance with NAG 2 and NAG 2A.
5. Policies for NAGs 1 and 2 will be reviewed in accordance with the attached Policy review schedule, and in line with the review of the Charter and the Strategic Plan.
6. Policies for NAGs 3, 4, 5 and 6 will be reviewed in accordance with the policy review schedule.
7. The Curriculum will be reviewed as required by the Principal and the teaching staff.
8. Reviews will be conducted in a professional and collaborative manner.
9. Review recommendations will be reported to the Principal and, as appropriate, the Board.