

CENTRAL SCHOOL

Te Kura Waenga O Ngamotu



NAG 1 – STUDENT PROMOTION AND PLACEMENT POLICY

PURPOSE

1. To allow all children to have equal access to resources that provide successful learning.
2. To ensure that all children proceed through the school with others of their age.
3. To differentiate for children with exceptional educational requirements as appropriate.
4. To differentiate for siblings of a similar age.
5. To acknowledge a teacher's right to choose to teach or not to teach family members.
6. To differentiate for Māori learners so that Māori can achieve and accelerate educational success as Māori.
7. To differentiate for Pasifika learners so that the intention of the Pasifika Education Plan is affirmed.
To ensure Pasifika students are present, engaged, and achieving as a shared responsibility.
8. To ensure that the age range at each year category is approximately one year.

POLICY

Children are to be treated equitably.

The majority of children are promoted to the next year level at the beginning of each new school year, and their individual education needs are catered for in a chronologically categorised class.

GUIDELINES

1. Promotional procedure shall not be used to solve learning needs.

2. Class compositions and numbers will reflect both the need to accommodate new children enrolling on their fifth birthdays and to keep class sizes equitable.
3. On enrolment, all five year old children will be categorised to a year level according to their birth date, as follows:
New Entrant/Year 0 - enrolling five year olds with birth dates between 1 April and the end of the school year
Year 1 - enrolling five year olds with birth dates between the end of the previous school year and 31 March
4. In the year following enrolment all children will automatically advance one-year level although re-categorisation may occur after consultation with the teachers, parents/caregivers and whānau of those students:
 - i. whose birthdays fall in March and April (see also guideline 5)
 - ii. who begin school between their 5th and 6th birthday
 - iii. who have enrolled after arrival from another country
 - iv. who are on the Students with Special Needs roll, with an established IEP process in place.
5. Children with birthdays which fall in March and April have an opportunity for their year level to be re-categorised after full consultation with parents/caregivers and whānau. This procedure is likely to occur at the end of Year One.
6. Parents/caregivers and whānau of twins, triplets, foster children and step families may be consulted regarding class placement.
7. Teachers currently employed by the Board of Trustees, can choose to teach their child or other family members in their room, or choose not to teach their own child or other family members.
8. The senior management team, in consultation with teachers will draft class lists late in the previous year. This process is confidential to the professional staff of the school.
9. Class lists can be changed under the following circumstances for:
 1. Gender balance
 2. Children having already been taught by the specific teacher
10. Decisions about when to inform parents and students of the following year's class and teacher will be made by the Principal after lists are finalized.
11. In any case where there is confusion or dissent about placement the Principal will make the final judgment.