

# CENTRAL SCHOOL



## Te Kura Waenga O Ngāmotu

### BOARD OF TRUSTEES' CODE OF CONDUCT

The Central School Board of Trustees is charged with governance of its school. Effective governance is a successful blend of professional expertise and community involvement. This cooperation should lead to effective and positive relationships between the trustees and staff and ensure that the educational wellbeing of students is maintained.

#### Trustees shall:

1. Ensure that the needs of Central School children and their learning shall be paramount.
2. Ensure that policy, funding and governance decisions enable all children to be provided with an education which respects their dignity, rights and individuality and which challenges them to achieve personal standards of excellence and to reach their potential.
3. Represent the school and their community to the best of their ability and be honest, reliable and trustworthy in all matters relevant to their roles and responsibilities.
4. Observe the confidentiality of non-public information acquired in their role as a trustee and not disclose to any other persons such information that might be harmful to the school.
5. Adopt and respect decisions of the Board and not act independently of those decisions.
6. Speak with one voice through its adopted policies and ensure that any disagreements with the Board's stance are resolved within the Board.
7. Respect the integrity of the principal and staff.
8. Recognise the lack of authority in any individual trustee or committee of the Board in any interaction with the Principal or staff.

Signed:	Date: June 2020
Name:	Review Cycle One Year
BOT Position:	Next Review Date: June 2021
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9. Recognise that only the chairperson or delegate working under written delegation can speak for the Board.
10. Disclose any interests in a transaction or decision where the Board member, their family and/or partner, employer or close associate will receive a benefit or gain and leave a meeting for the duration of discussion and/or voting in relation to the matter.
11. Continually self-monitor individual performance as trustees against policies and any other Board evaluation tools.
12. Undertake to complete all preparatory reading and participate in meetings.
13. Be available to undertake appropriate professional development.

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As a Principal I will	As a Trustee I will
<ul style="list-style-type: none"> <li>● Welcome new trustees and the contribution they can make.</li> <li>● Invite them into the school.</li> <li>● Respect their knowledge and skills.</li> <li>● Trust their motives.</li> <li>● Be frank and open about the school.</li> <li>● Provide them with the information they need in language they can understand.</li> <li>● Answer their questions fully and honestly.</li> <li>● See them as allies and friends of the school.</li> <li>● Help them work together as a team.</li> <li>● Prepare my reports early so they have time to read them before meetings.</li> <li>● Accept they may make mistakes and trust they will forgive mine.</li> <li>● Genuinely seek solutions rather than making up my mind too soon.</li> </ul>	<ul style="list-style-type: none"> <li>● Learn all I can about the school and how it works.</li> <li>● Be a good team member and abide by majority decisions.</li> <li>● Respect the professional knowledge and skills of the Principal and staff.</li> <li>● Keep out of day to day management</li> <li>● Try to bring positive solutions to any problems to the table, rather than problems alone.</li> <li>● Preserve the confidentiality of the board.</li> <li>● Be loyal to the school and its staff.</li> <li>● Be concerned for all the students, not just my own children.</li> <li>● Try to always keep the big picture in mind.</li> <li>● Discuss problems with the Principal or Board chair before raising them at meetings.</li> <li>● Refer parents with concerns or issues to the principal.</li> <li>● Meet our agreed deadlines to aid the Principal in the smooth running of the school.</li> </ul>

Trustee/Principal signature:

Date:

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